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(all Sites)

**1. Scope**

- a) These Aurubis Group General Terms of Service/ Terms of Delivery (hereinafter Delivery Terms) are valid for all purchase and tolling contracts for raw materials (hereinafter Material or Materials) of Aurubis Group companies with the Contract Partner (hereinafter the Contract Partner). The Delivery Terms of Aurubis apply exclusively. Aurubis does not accept alternative conditions of the Contract Partner, even if the conditions have not been expressly contradicted or a delivery has been accepted, unless Aurubis has expressly acknowledged the validity of such alternative conditions in writing. The Delivery Terms also apply to all future contracts/deliveries from the Contract Partner, even if the validity of the Delivery Terms has not been expressly agreed with the Contract Partner.
- b) Additionally, the Code of Conduct of Aurubis and the Aurubis Group General Terms and Conditions for Purchasing and Tolling Contracts (Metals) (available for download at [www.aurubis.com](http://www.aurubis.com)) are valid for the contract with the Contract Partner, which the Contract Partner accepts as legally binding for its own performance.

**2. Preamble**

These general delivery terms describe the logistical requirements of the Aurubis Group (locations Hamburg, Lünen, Olen, Beerse, Pirdop, Berango, Richmond, Avellino, Emmerich) for deliveries of Material and are a prerequisite for a trouble-free, time- and cost-efficient incoming goods process.

Non-compliance with the delivery requirements mentioned here can lead to additional costs in the incoming goods process, delays and non-acceptance of the delivery. Aurubis accepts no liability for any costs and expenses arising therefrom and reserves the right to pass on these costs to the contract partner.

**3. Load securing**

The cargo must be loaded on a transport unit in a traffic safe/seaworthy way (see picture 1 + 2 on page 2) and secured in accordance with the applicable legislation/guidelines (e.g., DIN EN 12195, VDI2700, CTU Code, etc.). For dangerous goods, the applicable dangerous goods regulations ADR/IMDG must also be considered.

**4. Vehicle/Cargo requirements****General (truck & container)**

- a) No exceeding of the legally prescribed max. total weight of the respective vehicle/container
- b) Vehicles/Containers must be suitable/approved for the respective cargo/Material and mode of transport
- c) Vehicles/Containers must comply with all applicable legal standards and obligations
- d) In case that on one truck/container are loaded goods for Aurubis and other customers, Aurubis must always be chosen as the last unloading place

**Truck/Trailer**

- a) Preference should always be given to delivery in bulk by tipping vehicles/tipping bulk containers or walking floor vehicles whenever possible; in Richmond deliveries in bulk preferably by dry van trailer, tipping trailers are allowed only after prior authorization from Aurubis Richmond, Trailers in Richmond must be Dock Height
- b) Packaged Material is preferably delivered in tipping vehicles or covered vehicles; in Richmond preferably by standard trailer vehicles
- c) Tautliners or similar vehicles which can't be tipped/tilted with packages on pallets must be able to be unloaded from the side by forklift. Rear unloading is only possible in Richmond, where it is a requirement.
- d) All other delivery methods require prior written agreement with Aurubis
- e) Open containers, tippers, trailers must be covered by a tarpaulin during transport until arrival at the receiving plant. Opening of the tarpaulin only after permission of a responsible Aurubis employee at the respective Aurubis Site
- f) Any loose fastening Materials/securing Material brought along (e.g., wooden boards, etc.) must be taken back immediately after unloading

**Containers**

- a) Sea containers (packed and loose Material) must always be delivered by tipping chassis; in Richmond sea containers must be delivered using a standard chassis
- b) In case of blister deliveries in containers where the containers can be damaged the side walls must be covered/lined with wood or similar (only applicable in Hamburg & Lünen)
- c) For employee protection make sure that no Material could fall out when the doors are opened (if necessary, securing to the door according CTU Code)
- d) Containers should be stowed in the way that the Material can fall out easily when tilted without getting caught on the side walls or damaging them (not overfilled or squeezed – see picture 4 on page 2)

**5. Packaging / Labelling**

The supplier shall be responsible for ensuring that the materials supplied are not damaged or altered by the intended mode of transport and the packaging is suitable and approved for this purpose.

For dangerous goods packing and labelling in accordance with dangerous goods regulations ADR/IMDG.

If delivery in bulk is not possible, the following packaging specifications shall apply:

- a) Only Big Bags (all locations), iron drums (all sites apart of Pirdop; in Lünen prior consultation with Customer Service Lünen is needed) on wooden pallets (compliant with ISPM15 regulation/IPPC standard) or cardboard boxes for PCB deliveries (only Richmond) are to be selected as packaging
- b) If possible due to the nature of material, the material can be strapped also directly on wooden palette

- c) Big Bags, unless otherwise required by law or specified by Aurubis, should not have liners, should not be overfilled, and should be as large as possible (but not exceeding 2t or 4000 lbs).
- d) Deliveries of one type of material using BigBags delivered by tipping truck or container must be delivered without pallets.
- e) Drums preferably 200l (55 gallons) in size, non-returnable and the lids must not be welded shut; the goods must be freely accessible (in Lünen inliners must not be used as sludge and adhering materials may not be delivered in these drums)
- f) BigBags/drums should not project beyond the pallet and should not exceed the maximum width of 110 cm and the maximum height of 150 cm
- g) Packages must be delivered straight on pallets and shouldn't be stacked (without pallets) on top of each other
- h) Only stack pallets on top of each other if it is ensured that they do not move or fall into each other (observe stacking factor/load securing - see picture 3 on page2)
- i) Pallets must be delivered sorted (only one batch per pallet – exception too small quantities)
- j) When using used packaging, make sure that old or incorrect labels/markings must be removed
- k) No damaged packaging
- l) No damaged securing aids
- m) It must be possible to move each package individually
- n) Different batches and lots on a vehicle/container must be clearly marked, visibly separated and identifiable, e.g., by means of color marking/labelling
- o) Preference shall be given to loading different batches/qualities/Materials on separate vehicles otherwise, the batches and qualities (max three per truck) must stand together in such a way that they can be unloaded directly in batches/lots
- p) Deliveries in other forms of packaging such as e.g., wooden boxes and cardboards are only possible after prior consultation with Customer Services/Purchasing and written confirmation in contract
- q) Plastic packaging of any kind (e.g., plastic boxes, plastic drums, etc.) is not permitted and additional costs can be charged if plastic packaging is used
- r) In case of bulk deliveries of loose material (e.g., PM concentrates), container inliners must be used.
- s) Fumigation of containers is not allowed
- t) Bulk deliveries of raw materials; to prevent material sticking to the container, it may be necessary to use plastic foil under the material, for concentrate deliveries in Pirdrop sawdust is to be used, as plastic foil is not allowed for this type of delivery

Aurubis assumes no responsibility for the storage and return of returnable packaging and reserves the right to charge a penalty fee of 500€ (\$550 for Richmond) for such cases.

**Allowed packaging:**

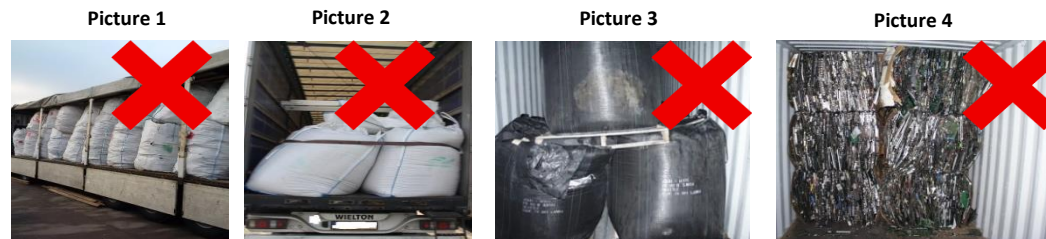


Material directly Strapped on wooden pallet

Material in Big Bags on wooden pallet

Material in 200l iron drums on wooden pallet

**Disallowed load securing:**



**6. Notification of deliveries**

For all Material deliveries, the contract partner (via the respective customer services contact) must request a time slot for unloading to ensure optimal capacity/resource planning for unloading. For all sites that have implemented Transporeon Time Slot Management, the system must be used to book and edit time slots prior to delivery. Therefore, a light login link will be given out for every delivery. Additional information concerning the booking/editing can be found here ([Link](#)). If sufficient capacities are available at the desired time, the delivery date is confirmed by Aurubis. Otherwise, Aurubis automatically offers the next free time slot.

Unloading of a vehicle can only be guaranteed for the delivery date previously agreed with Aurubis. In the event of changes/delays, Aurubis must be informed immediately by the contractual partner and a new date must be agreed.

Vehicles with more than two parcels/batches/qualities should register for unloading as early as possible, but at the latest by 10 a.m. (by 12 a.m. for Berango and Beerse) on the delivery day. The following information are already required for deliveries when the delivery date is agreed:

- a) Contract number / Parcel number / shipment order
- b) Type of vehicle (e.g., dump truck, trailer, walking floor, etc.)
- c) Truck nr. / Container-nr.
- d) Type of Material
- e) Markings (markings for different parcels/lots/qualities)
- f) Type/quantity of packaging (e.g., Big Bags/pallet)
- g) Seal No.
- h) Weight (gross and net weight)
- i) The necessity for a representative to be present for sampling and unloading

In addition, please send a packing list and for not loose loaded Material in containers a photo of the cargo beforehand.

**7. Delivery addresses/opening hours**

If not otherwise agreed, the delivery shall be made to the delivery address specified in the order/contract at the delivery times provided. Addresses/Opening hours for the Aurubis Sites as follows:

Aurubis Olen NV, Belgium:

6 a.m. - 3 p.m., Monday to Friday (except public holidays)

Place of delivery: AV Department, Watertorenstraat 35 (entry A), 2250 Olen, Belgium

Aurubis AG, Hamburg, Germany:

6.30 a.m. - 1 p.m., Monday to Friday (except public holidays)  
Place of delivery: Muggenburger Hauptdeich 4, 20539 Hamburg, Germany

Aurubis AG, Lünen, Germany:

6 a.m. - 1 p.m., Monday to Friday (except public holidays)  
Place of delivery: Buchenberg, Werkseinfahrt Süd, 44532 Lünen, Germany

Aurubis Bulgaria AD, Bulgaria:

8 a.m. - 3 p.m. Monday to Friday (except public holidays)  
Place of delivery: Industrial Zone, 2070 Pirdop, Bulgaria

Aurubis Beerse NV, Belgium

6 a.m. - 3 p.m., Monday to Friday (except public holidays)  
Place of delivery: Nieuwe Dreef 33, B-2340 Beerse

Aurubis Berango S.L.U, Spain:

Tautliners:  
8 a.m. - 3 p.m., Monday to Thursday (except public holidays)  
8 a.m. - 12 p.m., Friday (except public holidays)  
All other trucks:  
8 a.m. - 4 p.m., Monday to Thursday (except public holidays)  
8 a.m. - 1 p.m., Friday (except public holidays) and the last working day of the month  
Place of delivery: Arana Bidea 20, ES-48640 Berango (Spain)

Aurubis Italia Srl, Italy:

8 a.m. - 4.30 p.m., Monday to Friday (except public holidays)  
Place of delivery: Zona industriale Pianodardine - 83100 Avellino - Italy

Aurubis Richmond, United States of America:

8 a.m. - 2 p.m., Monday to Friday (except public holidays)  
Place of delivery: 439 Valencia Way, Augusta, GA 30906

Deutsche Giessdraht GmbH, Emmerich:

6 a.m. - 1 p.m. Monday to Friday (except public holidays)  
Place of delivery: Kupferstraße 5, 46446 Emmerich am Rhein, Germany

**8. Documents for delivery:**

The truck driver must carry the following documents for the delivery of Materials:

- a) Original identity card (for all passengers)
- b) Original vehicle documents of the truck
- c) Vehicle documents for the trailer (original or copy)
- d) Delivery note / CMR

**If applicable:**

- e) Pro forma invoice/commercial invoice for non-EU Material
- f) Copy of electronic consignment note for waste (domestic transport)
- g) Annex VII (cross border transport)

- h) Movement document for transboundary movements/ shipments of waste (notification)
- i) Customs document (e.g., T1, Carnet Tir, T2, T2L)
- j) Documents to prove Non-Radioactivity of goods

**Delivery notes / CMR must contain at least the following information:**

- a) Contract no. + parcel no., order or similar reference
- b) Material description
- c) Number of packages (if applicable, markings)
- d) Weight per delivery item/per Material type
- e) EWC (European waste code) number and Basel OECD Code if applicable (and not mentioned already on accompanying waste documents)
- f) Reference to additional documents (e.g., customs and waste documents)

Any accompanying documents required for waste, dangerous goods and customs must be filled in accordance with the applicable laws and be available upon delivery. Assistance can be given and asked for by the responsible customer services contact of Aurubis.

**9. Safety instructions / Personal protective equipment**

Every person entering our factory should wear at least the following protective clothing:

- a) Fluorescent jacket
- b) Safety shoes (S-3)
- c) Safety helmet
- d) Full-Length workwear
- e) Safety glasses (only in Berango and Beerse)

In addition, depending on the Material (e.g., dangerous goods), other legally prescribed safety equipment may be mandatory.

Access and unloading will be refused without this personal protective clothing. Drivers must independently report themselves to the receiving plant dressed accordingly.

The additional instructions (e.g., speed limit, prohibition of photography, only one driver allowed, etc.), guidelines and safety regulations applicable at the receiving plant must be complied with. The truck drivers must be able to understand and implement our regulations. If they are unable to do so, we may refuse unloading and apply penalties to drivers in line with the site internal rules.

**10. Checks at factory entrance**

- a) All vehicles must comply with all applicable legal standards and obligations
- b) All original documents of the vehicle must be presented on simple request
- c) Our safety personnel and our dangerous goods officers carry out regular inspections of the condition and equipment of the vehicles as well as the legally prescribed dangerous goods requirements
- d) Additional checks in and around the vehicles are possible at any time
- e) Since the SEVESO guidelines are applicable to our company, Aurubis Group must disclose certain personal data of the persons present on our factory premises. All persons entering our premises must provide the necessary information upon simple request and have to sign a data protection declaration if applicable on the specific delivery plant

All copper in all its forms found in or around vehicles, both trucks and trailers leaving our premises, is considered to be the property of Aurubis Group if it is not announced before entering the factory.

**11. B/L instructions for shipments**

For shipments to PIRDROP, HAMBURG, LÜNEN, OLEN, AVELLINO

B/L instructions	Pirdop (via Port Burgas)	Pirdop (via Port Thessaloniki)	Pirdop (via Port Varna)	Hamburg	Lünen	Olen	Avellino
<b>shipper</b>	Company: Address: Telephone: e-mail/fax:	Company: Address: Telephone: e-mail/fax:	Company: Address: Telephone: e-mail/fax:	Company: Address: Telephone: e-mail/fax:	Company: Address: Telephone: e-mail/fax:	Company: Address: Telephone: e-mail/fax:	Company: Address: Telephone: e-mail/fax:
<b>consignee</b>	Aurubis Bulgaria AD Industrial Zone BG - 2070 Pirdop Bulgaria Attn. Mr. Alexander Blazhev Tel.: +359 728 6 2315	Aurubis Bulgaria AD Industrial Zone BG - 2070 Pirdop Bulgaria Attn. Mr. Alexander Blazhev Tel.: +359 728 6 2315	Aurubis Bulgaria AD Industrial Zone BG - 2070 Pirdop Bulgaria Attn. Mr. Alexander Blazhev Tel.: +359 728 6 2315	Aurubis AG Hovestr. 50 20539 Hamburg Germany	Aurubis AG Recycling Kupferstr. 23 44532 Lünen Germany	Aurubis Olen NV Watertorenstraat 35 2250 Olen Belgium shipping.olen@aurubis.com Tel.: +32 14 24 33 09	Aurubis AG Hovestraße 50 20539 Hamburg Germany On behalf of: Aurubis Italia SRL Zona Industriale Pianodardine 83100 Avellino Italy
<b>notify</b>	Miramar Ltd 8000 Bourgas, 6, Kniaz Al. Batenberg str. 1 - st floor Bulgaria Attn. Mrs Angelina Ilieva Tel.: + 35956840146 Fax: + 35956844529	Athanasios Th. Panagiotidis International Speditions 10, Salaminos Str. 54625 Thessaloniki Greece Attn.: Mr. Athanasios Panagiotidis Tel.: +30 2310 556684 Fax: +30 2310 556634 thanasiospanagiotidis@cos motemail.gr	Unimasters Logistics plc Marine House 40 Graf Ignatiev Street BG-9000 Varna Bulgaria Attn. Mr. Ivan Nikolov Tel.: + 359 52 818043 Fax: + 359 52 818385	same as consignee	same as consignee	same as consignee	Dott. Cap. Nicola de Cesare Srl Via Roma 278-280 84121 Salerno Italy Lucia de Cesare info@decesare.eu
<b>Also notify</b>	Aurubis Bulgaria AD Industrial Zone BG - 2070 Pirdop Bulgaria Attn. Mrs. Lidiya Nedeleva Mobile: +359 884 220402	Aurubis Bulgaria AD Industrial Zone BG - 2070 Pirdop Bulgaria Attn. Mrs. Lidiya Nedeleva Mobile: +359 884 220402	Aurubis Bulgaria AD Industrial Zone BG - 2070 Pirdop Bulgaria Attn. Mrs. Lidiya Nedeleva Mobile: +359 884 220402	-	-	-	-
<b>contact</b>	Commercial Operations Pirdop	Commercial Operations Pirdop	Commercial Operations Pirdop	Commercial Operations Hamburg	Commercial Operations Lünen	shipping.olen@aurubis.com Tel.: +32 14 24 33 09	Commercial operations Hamburg Avellino Logistics department
<b>material description</b>	as contractually agreed	as contractually agreed	as contractually agreed	as contractually agreed	as contractually agreed	as contractually agreed	as contractually agreed
<b>port of destination/place of delivery</b>	Burgas	Thessaloniki	Varna	Hamburg	Rotterdam	Antwerp	Salerno / Naples
<b>number of free days for detention/demurrage/stor age</b>	<b>21 Days</b>	<b>21 Days</b>	<b>21 Days</b>	<b>14 Days</b>	<b>14 Days</b>	<b>14 Days</b>	<b>14 Days</b>
<b>acceptable container size</b>	20'	20'	20'	20' + 40'	20**	20**	20' + 40'
<b>tipping chassis necessary</b>	Yes	Yes	Yes	Yes	Yes	Yes	No

\*for DAT contracts place of delivery = Port ("Hamburg", "Rotterdam" or "Olen") CY (container yard)

\*\*40' Ctr. only after special written agreement with purchasing department and only for sorted bulk Material which can be tilted.

For shipments to RICHMOND, BEERSE, BERANGO, EMMERICH

B/L instructions	Richmond (via Port Savannah)	Richmond (via Port Charleston)	Richmond (via Ramp/CY Atlanta)	Beerse	Berango	Berango	Emmerich
<b>shipper</b>	Company: Address: Telephone: e-mail/fax:	Company: Address: Telephone: e-mail/fax:	Company: Address: Telephone: e-mail/fax:	Company: Address: Telephone: e-mail/fax:	Company: Address: Telephone: e-mail/fax:	Company: Address: Telephone: e-mail/fax:	Company: Address: Telephone: e-mail/fax:
<b>consignee</b>	Aurubis Richmond 439 Valencia Way Augusta, GA 30906 Attn. Mr. Andrew McDougal Tel.: +1 (706) 261-0396 a.mcdougal@aurubis.com	Aurubis Richmond 439 Valencia Way Augusta, GA 30906 Attn. Mr. Andrew McDougal Tel.: +1 (706) 261-0396 a.mcdougal@aurubis.com	Aurubis Richmond 439 Valencia Way Augusta, GA 30906 Attn. Mr. Andrew McDougal Tel.: +1 (706) 261-0396 a.mcdougal@aurubis.com	Aurubis Beerse NV Nieuwe Dreef 33 2340 Beerse Belgium	Aurubis Beerse N.V. Arana Bidea, 20 48640. Berango (Vizcaya) Spain transporte.berango@aurubis.com Tel.: 34 94 668 91 06	Aurubis Berango SLU Arana Bidea, 20 48640. Berango (Vizcaya) Spain transporte.berango@aurubis.com Tel.: 34 94 668 91 06	Aurubis AG Hovestr. 50 20539 Hamburg Germany
<b>notify</b>	Crane Worldwide 185 Southside Industrial PKWY Suite A Atlanta, GA 30354 Attn. Ms. Yvette King Tel.: +1 (678) 586-2483 yvette.king@craneww.com	Crane Worldwide 185 Southside Industrial PKWY Suite A Atlanta, GA 30354 Attn. Ms. Yvette King Tel.: +1 (678) 586-2483 yvette.king@craneww.com	Crane Worldwide 185 Southside Industrial PKWY Suite A Atlanta, GA 30354 Attn. Ms. Yvette King Tel.: +1 (678) 586-2483 yvette.king@craneww.com	Manuport Logistics Haven 182 – Vosseschijnstraat 59 2030 Anwerpen Belgium Tel.: +32 3 204 94 43	Ertransit Barrio el Kalero, S/N Zad 3, Nave 9, 48980, Santurce, Vizcaya, Spain Argiñe Merino Tel.: + 34 667 015 395 (Ext. 2394) operacionesimp@ertransit.com	Ertransit Barrio el Kalero, S/N Zad 3, Nave 9, 48980, Santurce, Vizcaya, Spain Argiñe Merino Tel.: + 34 667 015 395 (Ext. 2394) operacionesimp@ertransit.com	C.Steinweg - Handelveem B.V. Parmentierplein 1, NL-3088 Rotterdam, Tel.: 0031104879298
<b>Also notify</b>	same as consignee	same as consignee	same as consignee	-	-	-	-
<b>contact</b>	Richmond Logistics Receiving.richmond@aurubis.com	Richmond Logistics Receiving.richmond@aurubis.com	Richmond Logistics Receiving.richmond@aurubis.com	Logistics Beerse transport.beerse@aurubis.com Tel.: +32 14 609 763	Logistics Berango transporte.berango@aurubis.com Tel.: 34 94 668 91 06	Logistics Berango transporte.berango@aurubis.com Tel.: 34 94 668 91 06	Commercial Operations Hamburg
<b>material description</b>	as contractually agreed	as contractually agreed	as contractually agreed	as contractually agreed	as contractually agreed	as contractually agreed	as contractually agreed
<b>port of destination/place of delivery</b>	Savannah (PORT)	Charleston (PORT)	Atlanta (RAMP/CY)	Antwerp	Bilbao	Bilbao	Rotterdam
<b>number of free days for detention/demurrage/storage</b>	21 Days	21 Days	21 Days	14 Days	14 Days	14 Days	14 Days
<b>acceptable container size</b>	40'HC	40'HC	40'HC	20' + 40' The maximum loaded weight (weight material + packaging; excl weight container) 20': 27.500kg 40': 21.000kg	20' + 40' The maximum loaded weight (weight of the material+ packaging+ pallets; excl weight container) 20': 24.000kg 40': 21.000kg	20' + 40'* The maximum loaded weight (weight of the material+ packaging+ pallets; excl weight container) 20': 24.000kg 40': 21.000kg	20' + 40'
<b>tipping chassis necessary</b>	No	No	No	Yes	Yes	Yes	Yes

\*for DAT contracts place of delivery = Port ("Hamburg", "Rotterdam" or "Olen") CY (container yard)

\*\*40' Ctr. only after special written agreement with purchasing department and only for sorted bulk Material which can be tilted.

Additional remarks on B/L:

- Net + gross weight and number of packages (containers.) for total shipment on B/L
- Each container number, seal number and gross/net weight for each container
- Remark "freight prepaid"
- Remark "shipped on board" with date/month/year

General Remarks:

- House BL not allowed, Aurubis will not accept extra charges at destination, due to a third party other than the notify

The contract partner shall inform Aurubis about the vessel's departure and estimated date of arrival at the corresponding port immediately, at the latest on the next working day after departure of the vessel.

Within 5 working days after the vessel's departure, the Contract Partner shall forward to Aurubis all corresponding documents (scanned copies from B/L, invoice, if necessary Annex VII, certificate of origin, packing list, insurance policy, radioactivity certificate). If the shipping time is less than ten days, the Contract Partner shall forward to Aurubis all the documents latest one day after the vessel's departure.

**12. Requirements for the full set of documents for shipments (all Sites)**

- a) Proforma Invoice/Commercial Invoice should contain at least (date, number, incoterms, bank details, currency, consignee, price, total amount, container nr., signature and stamp, origin of Material, VAT/UST-number)
- b) Packing list should contain at least gross and net weight, packaging if existing, Material type, container nr., truck nr., labeling or marking
- c) Annex VII (one Annex for each container/truck with container/truck number on it; for different qualities in one ctr. one Annex for each type of Material) blank form for each site can be requested via the responsible known contacts for each site
- d) Certificate of origin (if not already included in invoice) should contain the declaration of the Material origin
- e) Radioactivity certificate should contain at least container number and invoice number along with the declaration that container is free from radioactivity
- f) Insurance policy must be at least 110% of the invoice value
- g) B/L as per our instructions given above and as mentioned in our Aurubis Group Terms and Conditions for Purchase and Tolling Contracts (Metals)
- h) Electronic Bill of Lading (Sea Waybill/Express Bill of Lading) should be issued whenever the business allows the usage
- i) In case of telex release the telex release confirmation shall be send to Aurubis latest until arrival at port of destination

Please send scanned draft documents of the full set of documents to the above-mentioned contact for the relevant site so we can review and confirm them. Confirmed documents must be send to the above mentioned Notify Party for the relevant site.

Make sure to arrange all details (payment, manifest correctors, release, etc.) with the shipping line office at origin before arrival of shipment. Any costs occurred (e.g., delayed/wrong documents, missing releases/payments or original B/L's, etc.) that was not caused by Aurubis will be invoiced to the contract partner or deduct from next payment.

Status: January 20<sup>th</sup>, 2026